



# Quartz Valley Indian Reservation

## Employment Application

13601 Quartz Valley Road  
Fort Jones, Ca 96032

Phone: (530) 468-5907  
Fax: (530) 468-5908

### PERSONAL INFORMATION

(Please Print Clearly)

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

Mailing Address: \_\_\_\_\_  
Address City State Zip Code

Phone/Cell Number: \_\_\_\_\_ Email: \_\_\_\_\_

### EMPLOYMENT DESIRED:

Position/Location/Department: \_\_\_\_\_

Salary Desired: \_\_\_\_\_ Date(s) you can Start: \_\_\_\_\_

Currently Employed? Yes No If so, May we Inquire? Yes No

Have you ever been employed with Quartz Valley Indian Reservation? Yes \_\_\_ No \_\_\_

If Yes, Please list Dates: \_\_\_\_\_

### REFERENCES:

(Persons Not Related To You Whom You Have Known At Least One Year)

<u>Name</u>	<u>Address</u>	<u>Phone Number</u>	<u>Years Known</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

**EMPLOYMENT HISTORY:** *(List you last three employers, starting with present/most recent first)*

Date Month/Year	Name, Address & Phone	Wage	Title	Reason For Leaving

**EDUCATIONAL BACKGROUND:**

	Name & Location	Years Attended	Did you graduate?	Subject(s) Studied
High School				
College				
Vocational / Certificates				

List Subjects of Special Study and or Professional Research:

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List any Skills or Languages Spoken:

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If position requires, are you bondable?      Yes \_\_\_      No \_\_\_

If No, Please Explain: \_\_\_\_\_

**READ THE FOLLOWING REFERENCE CAREFULLY BEFORE ANSWERING FURTHER QUESTIONS.**

By law, you are not required to provide the following information. However it would help us to be in compliance with 25 CFR, Part 276, which states: In accordance with Title VII of the Civil Rights Act, Section 701 (B) and 703 (I), preference in filling all vacancies will be given to qualified American Indian candidates. This will ensure that all persons are considered fairly for employment.

Quartz Valley Indian Reservation is an Equal Opportunity Employer.

**INDIAN PREFERENCE:**

Are you an enrolled member of a Federally Recognized Indian Tribe? Yes \_\_\_ No \_\_\_

If yes, list tribe and enrollment number: \_\_\_\_\_

Race / Ethnicity: \_\_\_\_\_

- Do you have any physical condition, which may limit your ability to perform the job for which you are applying? Yes \_\_\_ No \_\_\_

If yes, please list: \_\_\_\_\_

- Have you ever been convicted of a felony? Yes \_\_\_ No \_\_\_

If yes, please explain: \_\_\_\_\_

- Do you have a valid California driver's license? Yes \_\_\_ No \_\_\_

- Have you had a vehicle accident or received a ticket for a traffic violation in the past 3 years? Yes \_\_\_ No \_\_\_

If yes, give date(s) and circumstances: \_\_\_\_\_

- Are you a Veteran? Yes \_\_\_ No \_\_\_

If yes, please submit a copy of your DD- 214.

- If you are a Veteran, are you considered disabled? Yes \_\_\_ No \_\_\_

**Read carefully before you sign this application (Signature is necessary for application approval)**

I certify that to the best of my knowledge all of my statements are true, correct, complete, and are made in good faith. I understand that any false statement on this application may result with me not being hired, or my dismissal. I further understand that this application is not intended to be a contract of employment, nor does this application obligate the employer in any way. I consent to the release of information concerning the personal history I have listed on this application. In the event my application is selected, I will agree to give consent to a complete fingerprint and criminal background inquiry. Inquires, if made, may include information as to my character, general and criminal reputation, and personal characteristics. I release any person, firm, or institution from all liability for any damage for issuing such information.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date