ADULT JOB PLACEMENT & TRAINING

PURPOSE:

The primary purpose of the Quartz Valley Indian Reservation Scholarship Grant policy is to provide and encourage all qualified Indian applicant's equitable treatment in regards to their respective application for the Job Placement and Training Program.

JOB PLACEMENT AND TRAINING FUNDING RESTRICTIONS:

1. The QVIR Job Placement and Training funds shall only be used to supplement a student's financial aid needs.

2. Financial Assistance is based on the time of request, financial need, and funding availability. The "Financial Needs Analysis" is to be completed by the Training Institution's Financial Aid Department and returned directly to the QVIR Education Department.
   This form can be sent by fax to: (530) 468-5908
                                          Attn: Education Department
                                          Re: Financial Needs Analysis

      Or mailed to: **Quartz Valley Indian Reservation**
                                       Attn: Education Department
                                         13601 Quartz Valley Indian Road
                                         Fort Jones, CA 96032

3. QVIR Job Placement & Training funds shall only meet the "unmet need" after all other sources have been utilized; with an understanding that QVIR Job Placement & Training may not be able to meet the full amount requested.

4. All participating students must be enrolled and maintain a full-time training, employment or a trainee status in order to be eligible for the Job Placement & Training funds.

5. Vocational participant's must be enrolled in an accredited institution, recognized by a national regional accrediting associating or with a public or private organization/institution offering vocational training approved by a state agency.

6. A high certainty of employment for graduates from the institution in the respective field(s) of training.

7. The maximum length of training is (24) twenty-four months. EXCEPTION: Nursing training is (36) thirty-six months maximum length.

8. A participant cannot have more than two (2) funded services within the Job Placement & Training program. EXCEPTION: If additional services are not provided it would create an extreme hardship on the participant.

9. Participants are required to make satisfactory progress over the duration of the selected training. The participant must provide or authorize the institution to give a copy of their progress or grades, to the QVIR Education Department in (3) three month intervals.

10. The participant must maintain a standard of conduct. If not, they may be terminated from the Job Placement & Training program.

APPRENTICESHIP TRAINING:

A. An apprenticeship program under the supervision of a State apprenticeship agency or council and/or Federal Apprenticeship Training Services.

B. The training leads to an occupation, which requires the use of these skills.

ON-THE-JOB TRAINING:

a. A contract for On-the-Job Training must be approved and authorized by the Program Director.

b. On-the-Job Training can be offered by a corporation, small business, association, tribe or tribal enterprise; providing the On-the-Job Training is offering the possibility of a Full-Time Long-Term Employment Position.

c. Contractual agreements between QVIR On-the-Job Training and Contractor/Employer shall not be honored after a term of six months for each Trainee Position.

d. Reimbursement to the On-the-Job Training Contractor may include one half of the hourly wage paid during the training period with an understanding that the contractor will pay the other half. The hourly wage must be at least the established minimum wage under the Fair Labor Standards Act of 1938.

LIST OF ELIGIBILITY FOR TRAINEE TO RECEIVE FINANCIAL ASSISTANCE:

1) Applicant must be entering a full-time training position in a respective field.

2) Applicants may be assisted to secure educational grants/services from other sources in which they qualify for.

3) Income shall be considered when computing financial assistance.

4) Marital status of trainee is not a consideration for determining eligibility but proof of marriage or relationship is required for determining family subsistence.